



St. Mark's Nursery School Registration 2017-2018

Child's Name: _____ DOB: _____

Age: _____ Gender: _____

Mother: _____

Father: _____

Siblings: _____ Ages: _____

Address: _____ City: _____ Zip: _____

Home: _____ E-Mail: _____

Mom's cell: _____ Dad's cell: _____

Mother's work: _____ # _____ Ext: _____

Father's work: : _____ # _____ Ext: _____

Person to be notified in case of emergency (in the event that the parents cannot be reached).

1. _____ Relationship: _____ # _____

2. _____ Relationship: _____ # _____

Pediatrician (Name & Phone #): _____

Physical limitations and/or allergies; existing illnesses and/or medication prescribed for continuous use: _____

Please check and sign below:

I authorize my child to be taken by ambulance to the nearest hospital in case of emergency.

I prefer _____ Hospital. _____

Signature

The Nursery School Program runs from 8:45-11:15 in the morning and 12:00-2:30 in the afternoon. Daycare runs from 7:30-6:00. To be enrolled in daycare your child must be registered in the Nursery School Program.

Check Class Enrolling

Lambs (2 ½) Bunnies (3) Bears (4 years old by Sept 30th)

AM Classes are held from 8:45-11:15. You must choose at least two: (circle days)

Lambs:	Monday	Tuesday	Wednesday	Thursday	Friday
Bunny AM:	Monday	Tuesday	Wednesday	Thursday	Friday
Bear AM:	Monday	Tuesday	Wednesday	Thursday	Friday

PM Classes are held from 12:00-2:30 Monday, Wednesday, Friday only. You must choose at least two: (circle days)

Bunny PM:	Monday	Wednesday	Friday
Bear PM:	Monday	Wednesday	Friday

Will your child require daycare: _____. If yes, please indicate the days required:

Anticipated drop off time: _____ Anticipated pick up time: _____

I give my permission for the staff to release my child to the following people:

1. _____ Relationship: _____

2. _____ Relationship: _____

3. _____ Relationship: _____

I give permission for my child to participate in walking trips that the class may take during the year: _____ Date: _____

Signature

I have read and agree to all the terms in the St. Mark's Parent Policy Manual and I will keep a copy on hand: _____

Parent's signature

Date registration was received: _____

Registration fee must be received upon registration to be considered registered.

Non refundable/transferable registration fee of \$50/1 child, \$85/2 children, \$125/3 children.

Check # _____ Money order # _____

Shot Records/UHR/policy signature received: _____

Spots will be filled on a first come first serve basis provided we receive a fully completed registration form along with the registration payment.

Shot records and the UHR form must be received within (2) weeks of registration.

Please detach and keep the following information in a safe place for your personal reference.

- Please carefully read and become familiar with the Parent Handbook and policies of the school. We take this very seriously.
- For security reasons only, St. Mark's must receive a copy of every parents photo ID upon registering a child.
- Our e-mail address is: stmarksnurseryschool@outlook.com.
- Facebook account open to nursery school (NS) families only is: Jen Serena St. Mark's. This page is private and we do not post names of the children at any point. It is a great source of information and networking among NS families.
- School closing # is: 592. If Oaklyn Public School is closed we are closed as well. Delayed openings our at our discretion.
- Main office #: 856-854-0806 to reach Jennifer Serena.
- Financial Secretary's #: 856-854-5910 to reach Jackie Allen.
- All shot records and Universal Health record must be handed in a week after registration at the latest.
- Parent's sign off policy sheet must also be handed in one week from registration.
- Any changes to your child's information must be reported ASAP.
- Please check your child's backpack each school day for updated important information.
- If your child is dropped off early (before 8:45) there will be a \$5 charge (this does not apply to daycare children).

Pricing:

Nursery School tuition is due by the 1st of each month and considered late by the 15th. Late charges are \$10 per month.

<u>Monthly</u>	<u>Bi-Annually</u>	<u>Annually (2% discount)</u>
5 days = \$199	\$897	\$1760
4 days = \$168	\$756	\$1482
3 days = \$131	\$588	\$1153
2 days = \$100	\$449	\$881

Daycare payments are due weekly:

½ day until 1:00 pm: \$20/day

Full day until 6:00 pm: \$30/day